



## EMPLOYMENT APPLICATION AND REFERENCE FORM

NOTICE: Applicant should read the following information carefully before answering any of the questions on this form. Title VII of the Civil Rights Act of 1964, as amended, prohibits discrimination in employment because of race, color, sex, religion or national origin. It is illegal to discriminate in the employment of persons because of their age if over 40 but less than 70 years of age.

### GENERAL INFORMATION

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Position Desired: \_\_\_\_\_ Desired Wage: \_\_\_\_\_

Currently Employed: \_\_\_\_\_ Notice Given: \_\_\_\_\_

Schedule Desired:

Mon \_\_\_\_\_ Tue \_\_\_\_\_ Wed \_\_\_\_\_ Thu \_\_\_\_\_

Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

Date You Can Start: \_\_\_\_\_

Have You Ever Been Convicted of a Felony? \_\_\_\_\_

If Yes, Please Explain: \_\_\_\_\_

## EDUCATION AND EMPLOYMENT HISTORY

Indicate number of years attended:

High School: \_\_\_\_\_ College: \_\_\_\_\_ Technical/Trade School: \_\_\_\_\_

### Please List Past Employers Chronologically Starting with Most Recent

(1) Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

(2) Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

(3) Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

## PERSONAL REFERENCES (Other than Relatives)

(1) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

(2) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

(3) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

I authorize investigation of all statements contained in this application. Misrepresentation or omission of the facts requested will be cause for dismissal. I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages, be terminated at any time without any previous notice.

I hereby authorize any person, school, current or prior employer named in this form to provide Briarwood Club of Ankeny, LLC with information relating to my application. Furthermore, I release such persons, employers and schools from liability in making such statements.

**If this application is accepted, I agree to abide by and comply with all rules of this organization.**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

Interviewed By: \_\_\_\_\_

Date: \_\_\_\_\_